Interstate Commission for Adult Offender Supervision

Executive Committee Meeting Minutes

August 19, 2026 · 12:00 PM ET · Teleconference · APPROVED on 9/21/2026

MEMBERS IN ATTENDANCE

1. Mac Pevey (WA), Chair
2. Gary Roberge (CT), Treasurer
3. Amy Vorachek (ND), Midwest Region Chair
4. Dale Crook (VT), Compliance Committee Chair
5. Chris Moore (GA), Technology Committee Chair
6. Tracy Hudrlik (MN), Rules Committee Chair
7. David Cady (NH), East Region Chair
8. Katrina Ransom (OH), Training Committee Chair
9. Steve Turner (KY), South Region Chair
10. Alyssa Miller (ND), DCA Liaison Committee Chair, Ex-Officio
11. Sandra Hunt (NOVA), Victim Advocate, Ex-Officio member

MEMBERS NOT IN ATTENDANCE

1. Joselyn López (WI), Vice-Chair
2. Taryn Link (AK), West Region Chair

STAFF

1. Ashley Lippert, Executive Director
2. Barno Saturday, Logistics Coordinator
3. Mindy Spring, Operations Manager
4. Xavier Donnelly, System Manager
5. Drake Greeott, Web Development Manager
6. Suzanne Brooks, Education & Implementation Manager

GUESTS

1. Ian Chung, Temporary Intern (MA)

CALL TO ORDER

Chair M. Pevey (WA) called the meeting to order at 12 PM ET. Nine voting members were present, a quorum was established.

APPROVAL OF AGENDA AND MINUTES

A motion by Commissioner G. Roberge (CT) to approve the meeting agenda as written was adopted.

A motion by Commissioner G. Roberge (CT) to approve the minutes from the June 24, 2026, Executive Committee meeting was adopted.

DISCUSSION

Finance Committee Report: Commissioner G. Roberge (CT) reported that the Finance Committee has not met since the last Executive Committee meeting. Commission is entering fiscal year 2027 and is on track to close fiscal year 2026 at or near budget. Eight states have not yet paid their FY2027 dues, four of which have received their 30-day notice. The FY2026 audit remains in progress. The Vanguard account stands at approximately $2.2 million, and the savings account stands at $1.6 million.

Compliance Committee Report: Commissioner D. Crook (VT) reported that the Compliance Committee met on August 5, 2026, and reviewed compliance dashboard data. Five states fell below the 80% compliance threshold for FY2026 standards; three have since returned to compliance following the committee's standard one-quarter grace period. Arkansas and Mississippi remain out of compliance and have until the end of the

first quarter to resolve their deficiencies. Arkansas's non-compliance is attributed largely to significant understaffing; Mississippi has shown a pattern of non-compliance dating back to FY2025. The committee will revisit both states' status at the end of the quarter. The committee also continued its review of Chapter 6 of the ICAOS Rules.

Executive Director A. Lippert and Operations Manager M. Spring met with the U.S. Virgin Islands Commissioner regarding continued non-compliance with dashboard standards. Discussion focused on challenges with deputy compact administrators reporting to another agency, limiting the Commissioner's authority over compact activities. The Commissioner was encouraged to consult with the East Region on similar challenges. The Commissioner agreed to process payment of the previously assessed $5,000 non-compliance fine.

DCA Liaison Committee Report**:** Committee Chair A. Miller (ND) reported that the committee has not met since the last Executive Committee meeting but is scheduled to meet the following week to discuss preparations for the Annual Business Meeting.

Technology Committee Report**:** Committee Chair C. Moore (GA) reported that the Technology Committee met earlier this month and reviewed an enhancement request for INSITE related to rule amendments. The $5,400 enhancement includes updates to violation reporting and required documentation of residency verification. The committee recommended that the Executive Committee approve funding. Scope 1 would take effect with the Chapter 5 rule package, anticipated for June 2027 if adopted, while Scope 2 would take effect November 2, 2026. Executive Director A. Lippert noted that the $5,000 civil fine assessed against the Virgin Islands would cover most of the enhancement cost.

A motion by Commissioner G. Roberge (CT) to approve the INSITE enhancement request as presented was adopted.

In addition, the Technology Committee discussed methods for login to INSITE, and the increasing number of law enforcement requests received by the National Office. The committee agreed to limit information shared and refer requesters to the state of record. Jessica Cook will staff the Technology Committee table at the Annual Business Meeting expo.

System Manager X. Donnelly reported that INSITE user acceptance testing is underway through October 2026 ahead of the November 2 launch. Minor issues are being resolved, with approximately six additional biweekly releases planned. Optimum remains on schedule.

Rules Committee Report**:** Committee Chair T. Hudrlik (MN) reported that the Rules Committee met on August 10, 2026, and finalized plans for the Annual Business Meeting rules presentation and expo booth. The virtual public hearing on the 2026 rule proposals is scheduled for August 26, 2026, with approximately 46 individuals registered to attend.

Training, Education, and Public Relations Committee Report: Committee Chair K. Ransom (OH) reported that the committee met on August 11, 2026, and reviewed and approved curriculum and facilitator guides developed for the Annual Business Meeting. The committee approved three options for providing INSITE training support to states ahead of the November 2 launch: continued technical and training assistance from

the National Office; limited scheduled access to an INSITE prep environment; and an interactive walkthrough tool.

Education & Implementation Manager S. Brooks noted that development of additional training materials, including simulations and one-pagers, will continue through the launch date.

ABM Workgroup Report: Executive Director A. Lippert reported that Commissioner López conducted an informal orientation call with new commissioners, DCAs, and ex-officio members ahead of the Annual Business Meeting and has been sending regular logistical updates via email.

REGION REPORTS

East Region Report**:** Commissioner D. Cady (NH) reported that the East Region has not met since the last Executive Committee meeting. Longtime New Hampshire DCA Jean Stewart will retire in December. Commissioner Cady will represent the Commission at the Interstate Commission for Juveniles Annual Business Meeting in Portland, Maine, later this month.

Midwest Region Report: Commissioner A. Vorachek (ND) reported that the Midwest Region has not met since the last Executive Committee meeting.

South Region Report: Commissioner S. Turner (KY) reported that the South Region has not met since its last meeting on May 11, 2026, and will next convene at the Annual Business Meeting.

West Region Report: Executive Director A. Lippert reported that the West Region has not met since the last Executive Committee meeting.

Executive Director Report**:** Executive Director A. Lippert reported on several Commissioner changes: Louisiana and Nevada currently have vacant Commissioner seats, Pennsylvania has appointed Deborah Carpenter and Rhode Island has also appointed a new Commissioner.

Registration for the Annual Business Meeting closed with 149 attendees registered, including roughly 53 DCAs and 6 ex-officio members; three states do not yet have a commissioner or designee registered, and the National Office is working with those states to ensure representation and voting eligibility.

Executive Director Lippert reported that the annual report is in its final design stages and is expected to launch in early September, following completion of the FY2026 audit. The docket book is expected to be finalized before the end of the week.

Executive Director Lippert presented the investment policy and accounting manual, previously deferred from the spring policy review, for approval. The revisions consist of wording and formatting updates for clarity and readability, with no substantive changes to content, policy, or process.

A motion by Commissioner C. Moore (GA) to approve the revised Investment Policy and Accounting Manual was adopted.

Executive Director A. Lippert presented a request from Commissioner D. Cady (NH) to extend New Hampshire's compact dues payment deadline from July 1 to December 1, 2026, due to an ongoing transition

in the state's accounting software that is delaying its ability to remit payment. Executive Director Lippert noted this mirrors a similar deadline extension previously granted to the District of Columbia for its capital assessment fee.

A motion by Commissioner G. Roberge (CT) to extend New Hampshire's compact dues payment deadline to December 1, 2026, was adopted. Commissioner D. Cady (NH) abstained.

Executive Director Lippert presented two previously email-ratified award nominations for formal affirmation into the record: the Peyton Tuthill Award awarded to Kara Chambers (WY), and the Spirit of the Compact Award, awarded to Zachary Bruce (MN).

A motion by Commissioner T. Hudrlik (MN) to affirm Kara Chambers as recipient of the Peyton Tuthill Award was adopted.

A motion by Commissioner S. Turner (KY) to affirm Zachary Bruce (MN) as recipient of the Spirit of the Compact Award was adopted.

Executive Director Lippert presented two additional bylaws revisions for approval. The first, requested after the National Association of Police Organizations indicated it would be unable to participate as an ex-officio organization, would remove the organization as an ex-officio member and from the bylaws accordingly.

A motion by Commissioner D. Cady (NH) to remove the National Association of Police Organizations as an ex-officio member organization, and to revise the bylaws accordingly, was adopted.

The second revision would clarify that the Executive Director is the authorized representative and signatory for financial accounts, contracts, and other official documents. This is in response to difficulties Executive Director Lippert encountered in being reinstated as an authorized signer on the Commission's investment accounts.

A motion by Commissioner C. Moore (GA) to revise the bylaws to designate the Executive Director as the authorized representative and signatory for financial accounts, contracts, and other official documents was adopted.

Executive Director Lippert reported on several additional items: questions from New York and Virginia regarding application of the compact waiver, which will be raised with the DCA Liaison Committee and considered as a possible future Tuesday Takeaway topic; a possible training gap regarding Rule 3.103 as it applies to absconders, raised by the West Region; feedback gathered from DCAs on a future learning management system upgrade; and a well-attended Tuesday Takeaway session on the Violation Response Tool featuring field staff from Washington and Illinois.

Executive Director Lippert also reported that the civil suit filed in New York has been dismissed, with the plaintiff not filing objections within the required time frame, closing the matter.

Executive Director Lippert presented an inquiry from the National Institute of Corrections regarding the Commission's potential participation in a new consortium of community corrections leaders focused on smaller jurisdictions and counties.

Following discussion, the Executive Committee decided this initiative does not align with the Commission's state-to-state mission and is not a good fit for the Commission's participation at this time.

Executive Director Lippert reported that she has registered to attend NOVA's Victim Assistance Academy to begin the process of earning accreditation as a provisional victim advocate. This training will further support the Commission's ongoing efforts to remain trauma-informed and victim-aware.

Victim Advocate Report**:** Sandy Hunt (NOVA) reported that NOVA's 52nd annual conference in Las Vegas drew over 1,800 attendees; a virtual conference for those unable to attend in person will begin September 29, 2026. NOVA continues to hold its Victim Assistance Academy sessions and is adding more offerings. Ms. Hunt also reported that NOVA has been asked to support survivors during the upcoming trial of a third defendant in the 1988 Pan Air Flight bombing, which begins August 26, 2026, and is expected to last six to eight weeks; NOVA is coordinating virtual viewing options for survivors and community members unable to travel.

OLD/NEW BUSINESS

RNR Workgroup Update: Commissioner A. Vorachek (ND) reported on this week's Violation Response Tool Tuesday takeaway, noting strong engagement. Commissioner Vorachek will send further outreach to Commissioners and DCAs to continue gathering feedback on the tool ahead of the Annual Business Meeting.

Chair M. Pevey (WA) thanked the National Office for its work throughout the year, particularly amid the transition to INSITE and the proposed rule packages.

ADJOURN

The meeting adjourned at 1:20 PM ET.



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Final Audit Report 2026-10-29

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Status:	Signed
Transaction ID:	CBJCHBCAABAAYYcOc6iEpZZG-wZExtEGmnJPg4CsTz11

"2026-08-19_ExecutiveCommitteeMinutes_APPROVED" History

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2026-10-28 - 7:31:42 PM GMT

Email viewed by mac.pevey@doc.wa.gov
2026-10-28 - 7:31:54 PM GMT

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2026-10-29 - 4:31:00 AM GMT

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