Interstate Commission for Adult Offender Supervision

Compliance Committee Meeting MINUTES

April 22, 2026 · 1:00 am ET Teleconference

Members in Attendance:

1. Dale Crook (VT), Chair
2. Matthew Poyzer (AZ)
3. Melissa Smith (IL)
4. Amy Vorachek (ND)
5. Christian Stephens (PA)
6. April Simmons (IN), Ex-officio
7. Sarah Spader (SD), Ex-officio

Not in Attendance:

1. Joe Winkler (FL)
2. Matthew Charton (NY)

Staff:

1. Ashley Lippert, Executive Director
2. Mindy Spring, Operations Manager
3. Barno Saturday, Logistics and Administrator Coordinator
4. Xavier Donnelly, ICOTS Project Manager
5. Drake Greeott, Web Development Manager
6. Suzanne Brooks, Education & Implementation Manager

Call to Order

Chair D. Crook (VT) called the meeting to order at 1:02 pm ET. Five out of seven voting members were present, a quorum was established.

Approval of Agenda and Minutes

A motion by Commissioner C. Stephens (PA) to approve the meeting's agenda was adopted.

A motion by Commissioner M. Poyzer (AZ) to approve the minutes from the February 17, 2026, meeting was adopted.

Discussion

Review quarterly dashboard compliance numbers: The committee reviewed the third quarter results for dashboard compliance with three states remaining under review for noncompliance:

- Mississippi is under an approved corrective action plan and is now at a passing level for all standards.

- Puerto Rico processed its Q2 cases within the required timeframes; however, it fell below the passing level in Q3.

- Virgin Islands was found in default and granted through FY2026 to achieve compliance or incur a $5,000 penalty. As of Q3, the Virgin Islands is passing in one standard but did not have sufficient cases to raise the remaining standard to a passing level.

The committee noted that Mississippi has shown improvement under its corrective action plan, while Puerto Rico experienced a dip in Q3 response rates and the Virgin Islands continues to have no measurable cases. Puerto Rico fell below compliance standards in Q3 due to one missed violation report out of four cases. The committee discussed potential actions, including the possibility of monetary penalties if performance does not improve by year-end.

The committee asked the Executive Director to reach out informally to the Puerto Rico commissioner to communicate the committee's review, highlight the Q3 non-compliance, and offer assistance to support improvement by the end of Q4, rather than pursuing formal action at this time.

The committee agreed to continue monitoring Virgin Islands standards through the end of the fiscal year.

Rules Chapter 6: The committee also reviewed Chapter 6 rules regarding interstate dispute resolution processes and considered potential revisions. Members discussed incorporating informal resolution steps prior to initiating formal proceedings and agreed to include language requiring states to exhaust informal efforts before submitting written requests.

Additionally, the committee identified a gap in the formal complaint process, which is currently addressed only in policy documents. The committee agreed to revise and refine the language of Rule 6.101 and related sections, including adding timelines and clarifying the hierarchy of dispute resolution steps. The committee also agreed to incorporate timelines into the compliance policy.

The committee will continue to review the Chapter 6 revisions at its next meeting.

Old/New Business

There was no old/new business.

Adjourn

The meeting adjourned at 1:58 pm ET.