

Rule 3.103-3: Reporting Instructions for Sex Offenders

(a) Reporting instructions requests for sex offenders shall include:

1. A narrative description of the instant offense in sufficient detail to describe the circumstances, type and severity of offense and whether the charge was reduced at the time of imposition of sentence;
2. Conditions of supervision;
3. Any orders restricting the sex offender's contact with victims or any other person,
4. Victim information to include the name, sex, age and relationship to the sex offender, if available and if distribution is not prohibited by law; ~~and~~
5. Judgment and sentencing documents pertaining to the sex offense, if available; and
6. Documentation or details regarding how the supervised individual's proposed address was verified.

(b) Mandatory Reporting Instructions: Rules 3.101-1 *Mandatory Reporting Instructions and Transfers of Military, Families of Military, Family Members Employed, Employment Transfer, and Veterans for Medical or Mental Health Services*, 3.103 *Mandatory Reporting Instructions for Supervised Individuals Living in the Receiving State at the Time of Sentencing or After Disposition of a Violation or Revocation Proceeding* and 3.103-1 *Mandatory Reporting Instructions for Supervised Individuals Released from Incarceration in the Receiving State* apply to the transfer of sex offenders, as defined by the compact, except:

1. The receiving state shall issue reporting instructions no later than 5 business days following the receipt of such a request from the sending state unless similar sex offenders sentenced in the receiving state would not be permitted to live at the proposed residence.
2. No travel permit shall be granted by the sending state until reporting instructions are issued by the receiving state; except as provided in Rules 3.102 *Submission of Transfer Request to a Receiving State Reporting Instructions*, subsection (c), 3.103-1 *Mandatory Reporting Instructions for Supervised Individuals Released from Incarceration in the Receiving State* or if the sentencing or disposition was conducted via electronic hearing.

(c) Expedited Reporting Instructions: Rule 3.103-2 *Request for Expedited Reporting Instructions* applies to the transfer of sex offender, as defined by the compact; except, the receiving state shall provide a response to the sending state no later than 5 business days following receipt of such request.

Justification: This amendment aligns Rule 3.103-3 with other reporting instruction rules by adding the requirement to include documentation or details verifying the supervised individual's

proposed residence. This language mirrors similar provisions added to two reporting instruction rules in 2025 but was inadvertently omitted from this rule.

Requiring documentation and verification details ensures the receiving state has sufficient information to assess the validity of the proposed residence, supporting consistent decision-making and reducing delays in the reporting instructions process.

Problem Statement: The rule lacks consistent requirements for documentation or details to verify a supervised individual's residence creating misalignment with other reporting instruction rules. Without this information, the receiving state's ability to assess the validity of the proposed residence and make timely, informed decisions is limited.

Impact on Compliance: This amendment is intended to clarify expectations and improve consistency, not to create barriers to approving reporting instructions when sufficient documentation or details are provided, regardless of format.

ICOTS Impact: None

Effective Date: TBD

Region/Committee Action:

Rules Committee April 20, 2026: Motion to recommend amendments to Rule 3.103-2 for Commission approval made by J. Mosely (MO,) seconded by D. Cady. Motion carried unanimously.