



Interstate Commission for Adult Offender Supervision

Compliance Committee Meeting MINUTES

January 12, 2026 · 11:00 am ET
Teleconference

Members in Attendance:

1. Dale Crook (VT), Chair
2. Melissa Smith (IL)
3. Amy Vorachek (ND)
4. Jacey Rader (NE)
5. Matthew Charton (NY)
6. Christian Stephens (PA)
7. Matthew Poyzer (AZ), Ex-officio
8. April Simmons (IN), Ex-officio
9. Sarah Spader (SD), Ex-officio

Not in Attendance:

1. Joe Winkler (FL)

Staff:

1. Ashley Lippert, Executive Director
2. Mindy Spring, Operations Manager
3. Barno Saturday, Logistics and Administrator Coordinator
4. Xavier Donnelly, ICOTS Project Manager
5. Drake Grecott, Web Development Manager
6. Suzanne Brooks, Education & Implementation Manager

Call to Order

Chair D. Crook (VT) called the meeting to order at 11:00 am ET. Six out of seven voting members were present, a quorum was established.

Approval of Agenda and Minutes

A motion by Commissioner A. Vorachek (ND) to approve the meeting's agenda was adopted.

A motion by Commissioner M. Smith (IL) to approve the minutes from the November 4, 2025 meeting was adopted.

Discussion

Review FY26 Users Dashboard Audit Report: Operations Manager M. Spring presented the FY26 User Dashboard Audit Report, an interactive report summarizing the results of state audits of ICOTS users.

The committee discussed variations in auditing frequency among states, an increase in cleanup efforts compared to previous audits, and examined user roles, policies, dashboard usage, and recommendations for improvement, including enhanced training opportunities and real-time reporting capabilities.

A motion by Commissioner C. Stephens (PA) was adopted as follows: Recommend the Executive Committee approve the FY26 User Audit for distribution to the Commission members.

Revised ICAOS Compliance Policy: The committee discussed consolidating the Commission's compliance policies, which currently consist of four separate documents that do not align with each other or with current practices.

Executive Director A. Lippert presented a consolidated draft and proposed that the committee review existing policies and the draft over the next month, with detailed discussion planned for the next meeting. The draft includes a code of conduct for state interactions, prompted by concerns regarding respectful communication during disputes.

The committee emphasized the need to simplify and clarify policies for states addressing compliance matters.

Old/New Business

Dashboard Compliance Standard Update: The committee reviewed dashboard compliance standards for states below 80% in FY25. Following the second-quarter review, three states remain under review for noncompliance:

- Mississippi submitted a corrective action plan, which was approved at the November meeting. While the state remains below the passing threshold, its compliance metrics are trending upward. Per ICAOS Policy: “States subject to a corrective action plan that fail to achieve the 80% threshold by January 1 will be subject to a recommendation of default by the Compliance Committee and the imposition of a penalty of \$10,000 to be held in abeyance until April 1 (end of Q3) of the ICAOS fiscal year.”
- Puerto Rico did not have a sufficient number of applicable cases at the July annual review to raise this metric to a passing level. However, Puerto Rico processed its Q2 cases within the required timeframes.
- The Virgin Islands was found in default by the Executive Committee and has been granted through FY2026 to bring its compliance standards to a passing level or incur a \$5,000 penalty. As of Q2, the Virgin Islands is passing in one standard and did not have sufficient cases to raise the remaining standard to a passing level.

The committee agreed to grant Mississippi an additional quarter to improve compliance rates and to notify them of the decision by sending an official letter from the Commission.

A motion by Commissioner J. Radar (NE) was adopted directing the national office to send a letter to the State of Mississippi granting an additional quarter to improve its compliance rates.

The committee discussed ongoing compliance efforts for Puerto Rico and the Virgin Islands and agreed to continue monitoring both territories.

The committee recommended closing Idaho's noncompliance status, noting that the state had implemented its corrective action plan and was now in compliance.

A motion by Commissioner J. Radar (NE) was adopted as follows: Recommend the Executive Committee confirm that Idaho has concluded its Corrective Action Plan for prior non-compliance.

Adjourn

The meeting adjourned at 11:48 am ET.