



**Members in Attendance:**

1. Tracy Hudrlik (MN), Chair
2. Chris Moore (GA)
3. David Cady (NH)
4. John Mosley (MO)
5. Amy Vorachek (ND)
6. Deon McDaniel (NV)
7. Jeremy Vukich (WY)
8. Katrina Ransom (OH)
9. Brenna Kojis (WI), Ex-Officio
10. Matthew Reed (PA), Ex-officio
11. Thomas Travis, Legal Counsel

**Staff:**

1. Ashley Lippert, Executive Director
2. Barno Saturday, Logistics and Administrator Coordinator
3. Xavier Donnelly, ICOTS Project Manager
4. Mindy Spring, Operations Manager
5. Suzanne Brooks, Education and Implementation Manager
6. Drake Greeott, Web Development Manager

**Call to Order**

Chair T. Hudrlik (MN) called the meeting to order at 11:00 am ET. Eight voting members were present, a quorum was established.

**Approval of Agenda and Minutes**

A motion by Commissioner C. Moore (GA) to approve the meeting's agenda was adopted.

A motion by Commissioner J. Mosley (MO) to approve the minutes from July 10, 2025 was adopted.

**Discussion**

The meeting focused on preparing for the upcoming annual business meeting in Puerto Rico. Chair T. Hudrlik (MN) thanked the committee for its dedication and hard work over the last two years, as well as the national office for developing supporting materials including the PowerPoint presentation and breakout facilitator guide.

The committee discussed the format and presentation at the upcoming Town Hall and Public Hearing. The committee discussed plans, structure, and approach for facilitating the ABM breakout sessions.

Chair T. Hudrlik (MN) emphasized the importance of remaining neutral when explaining the rules and answering questions. The committee decided to allow participants to choose which breakout sessions to attend, rather than assigning them to specific groups. The DCA Liaison committee members will take notes during the sessions.

The committee decided to provide printed rule amendments for attendees to follow along during the breakout sessions. The national office will put together a document to highlight changes based on the comment period and technology-related comments.

### **Old/New Business**

There was no old/new business.

### **Adjourn**

The meeting adjourned at 11:58 am ET.