



Interstate Commission for Adult Offender Supervision

Deputy Compact Administrator Liaison Committee MINUTES

August 7, 2025 @ 1:00 PM ET
Teleconference

Members in attendance:

1. Simona Hammond (IA), Chair
2. Lorna Colver (AK)
3. Allison Woodruff (MO)
4. Alyssa Miller (ND)
5. Ingrid Siliezar (RI)
6. Cynthia Stout (TX)
7. Rickey Plank (VT)
8. Nicole Rosales (NV)

Staff:

1. Ashley Lippert, Executive Director
2. Mindy Spring, Operations Manager
3. Suzanne Brooks, Education and Implementation Manager
4. Xavier Donnelly, ICOTS Project Manager
5. Drake Greeott, Web Development Manager

Call to Order

Chair S. Hammond (IA) called the meeting to order at 1:00 pm ET. Eight members were present, establishing a quorum.

Approval of Agenda and Minutes

A motion by DCA C. Stout (TX) to approve the meeting's agenda was adopted.

A motion by DCA A. Miller (ND) to approve the meeting's minutes from April 17, 2025, was adopted.

Discussion

DCA Forum: Remote Sentencing: The committee discussed ongoing concerns about remote sentencing and related legal liability, noting confusion and strong opinions expressed during the recent DCA Forum. Members observed that while some states regularly use virtual sentencing, others do not. The committee agreed to focus on two key questions: whether receiving states assume legal liability when witnessing document signing after sentencing, and how discretionary retaking and public safety considerations apply under ICAOS Rules.

Members also discussed challenges surrounding virtual sentencing for sex offenders, particularly in cases where supervised individuals were never physically present in the sentencing state. The committee referenced a white paper addressing remote sentencing and agreed that current circumstances warrant a fresh legal review.

The committee noted broad inconsistencies in how states conduct remote hearings, with practices varying not only among states but sometimes within the same state.

Chair S. Hammon (IA) recommended seeking legal counsel or Executive Committee input to clarify state responsibilities, establish consistent practices, and ensure clear legal precedent moving forward.

Virtual Hearing Questions:

1. Can a sending state address violations of conditions via a remote hearing without invoking Rule 5.101? Do the rules require that the supervised individual be physically in the sending state?
2. When a supervised individual is remotely sentenced, are there legal concerns imposed on a receiving state when a sending state requests assistance with witnessing signatures such as conditions of supervision?

A motion by DCA R. Plank (VT) was adopted as follows: recommend the Executive Committee seek legal guidance on the two questions related to remote sentencing/hearings.

DCA N. Rosales (NV) offered to provide specific case examples to help illustrate the issues.

Mission Statement Revision: The committee discussed revising their mission statement, with members suggesting additions such as supporting each other, embodying Compact's spirit, bridging policy with practice, and maintaining a unified front for DCAs. They agreed to expand on these ideas and aim to finalize a revised mission by their next meeting after the ABM.

ABM Planning: The committee discussed plans to involve the success program participants in the upcoming ABM, including opportunities to assist at the registration table and participate in breakout sessions.

New DCAs: The group explored ways to encourage newer DCAs to participate more actively in discussions, focusing on creating a supportive environment that promotes psychological safety. Members suggested creating breakout sessions specifically for newer DCAs to build confidence and peer connections. The committee also discussed holding a meeting for DCAs who have completed the Success Program,

allowing committee members to document feedback and share key takeaways with the full group. The committee agreed to refine these ideas and develop a structured plan to help new DCAs share their perspectives.

DCA Outreach: Chair S. Hammond (IA) emphasized the importance of reaching out to the new DCAs. DCA C. Stout (TX) and A. Woodruff (MO) will contact the new DCAs from North Carolina. DCA R. Plank (VT) will reach out to the new DCA from Massachusetts.

User Audit: Operations Manager M. Spring reported that the user audit was progressing well, though some states needed assistance with their user cleanup.

New/Old Business

The committee will schedule a meeting with the DCA Success Program participants in mid-September before the ABM.

Adjourn

The meeting adjourned at 1:58 pm ET.