



Interstate Commission for Adult Offender Supervision
Executive Committee Meeting MINUTES
12:00 pm ET • June 26, 2025 • Teleconference

Members in Attendance:

1. Mac Pevey (WA), Chair
2. Joselyn López (WI), Vice-Chair
3. Gary Roberge (CT), Treasurer
4. Taryn Link (AK), West Region Chair
5. Chris Moore (GA), Information Technology Chair
6. Sally Kreamer (IA), Compliance Committee Chair
7. Tracy Hudrlik (MN), Rules Committee Chair
8. Katrina Ransom (OH), Training, Education, and Public Relations Committee Chair
9. Amy Vorachek (ND), Midwest Region Chair
10. Dale Crook (VT), East Region Chair
11. Simona Hammond (IA), DCA Liaison Chair, Ex-Officio

Members not in Attendance:

12. Steve Turner (KY), South Region Chair
13. John Gillis, Victim Representative, Ex-Officio

Staff:

1. Ashley Lippert, Executive Director
2. Barno Saturday, Logistics and Administrator Coordinator
3. Mindy Spring, Operations Manager
4. Drake Greeott, Web Development Manager
5. Xavier Donnelly, ICOTS Project Manager
6. Suzanne Brooks, Education & Implementation Manager

Call to Order

Chair M. Pevey (WA) called the meeting to order at 12:00 pm ET; Ten voting members were present; a quorum was established. The committee welcomed the new DCA Liaison Committee Chair - Simona Hammond (IA) and the new Education & Implementation Manager - Suzanne Brooks.

Approval of Agenda and Minutes

A motion by Commissioner J. Lopez (WI) to approve the meeting's agenda was adopted.

A motion by Commissioner D. Crook (VT) to approve the minutes from May 6, 2025, meeting was adopted.

Discussion

Compliance Committee Report: Commissioner S. Kreamer (IA) stated that the Compliance Committee has not met since the last Executive Committee's meeting. The State of Idaho is currently in the process of implementing its corrective action plan (CAP).

In July, the national office will distribute the annual compliance dashboard results to all states to ensure they are maintaining their numbers above the 80% threshold.

DCA Liaison Committee report: Education & Implementation Manager S. Brooks provided the committee's update. Recently, the DCA Liaison Committee held a forum on remote sentencings and hearings, where three DCAs dominated the conversation in a negative manner, creating an unproductive atmosphere.

The committee discussed plans to address inappropriate behavior at upcoming face-to-face meetings with commissioners, emphasizing the need for professional decorum while acknowledging the importance of diverse perspectives.

Finance Committee Report: Commissioner G. Roberge (CT) noted that the Commission was on track to close the fiscal year under budget. The Vanguard account is at \$1.8 million and the savings account is at \$1.1 million. The Finance Committee convened earlier in June to hear updates on the budget action items from the May Executive Committee meeting.

Executive Director A. Lippert added that some states have requested the annual business meeting minutes related to capital assessments in order to process their payments. Additionally, the District of Columbia requires Congressional approval to increase its budget for dues and assessments and, as a result, anticipates a delay in payment.

Technology Committee Report: Commissioner C. Moore (GA) noted that the Technology Committee has not met since the last Executive Committee meeting. The JAD group continues to meet regularly to go over the new system's design. He included that Optimum reported that they were running behind schedule. However, the project is still expected to be completed before the fall of 2026.

Rules Committee Report: Commissioner T. Hudrlik (MN) reported that the Rules Committee reviewed the comments on the rule proposals and made recommendations to amend RNR proposals proposed by the Executive Committee.

The Executive Committee discussed the proposed changes (see addendum).

A motion by Commissioner D. Crook (VT) was adopted as follows: modify Rule 4.109-2 (a) as recommended by the Rules Committee.

A motion by Commissioner A. Voracek (ND) was adopted as follows: approve the Rules Committee's recommended changes to the proposal for 2.110 (b).

A motion by Commissioner D. Crook (VT) was adopted as follows: modify proposal to 4.106 as recommended by the Rules Committee.

The committee made no changes to proposals to amend Rule 4.101, New Rule 5.XXX: Sending State Transport & Authority During Retaking, and NEW Rule 5.XXX: Managing Retaking Procedures & Responsibilities.

Training Committee Report: Commissioner K. Ransom (OH) stated that the Training Committee met in May to discuss a proposal from Florida to conduct a State Council webinar targeting commissioners and council members. The webinar is scheduled for August 2025.

In addition, the committee discussed concerns regarding some states questioning the use and legality of advisory opinions and agreed that including a disclaimer on the advisory opinions' webpage, explaining their purpose and validity, would be beneficial. The committee recommends the Executive Committee to approve the Advisory Opinion Disclaimer to post on the ICAOS website.

A motion by Commissioner J. López (WI) was adopted as follows: approve the Advisory Opinion Disclaimer to post on the ICAOS Website.

ABM Planning Workgroup Report: Commissioner J López (WI) stated that she continues to send out information emails about Puerto Rico. In addition, she reported on engagement efforts with new commissioners and DCAs.

East Region Report: Commissioner D. Crook (VT) stated that the East Region met in May to discuss the rule proposals for consideration at the 2025 Annual Business Meeting. He thanked Rules Committee Chair T. Hudrlik who attended the meeting and facilitated the discussion.

Midwest Region Report: Commissioner A. Vorachek stated that the Midwest Region has not met since the last Executive Committee meeting.

South Region Report: Executive Director A. Lippert stated that the South Region has not met since the last Executive Committee meeting.

West Region Report: Commissioner T. Link (AK) stated that the West Region has not met since the last Executive Committee meeting.

Executive Director Report: Executive Director A. Lippert presented her report to the committee:

- There is currently a commissioner vacancy in Massachusetts.
- The national office welcomed new staff member Suzanne Brooks, who has joined as the Education & Implementation Manager.
- The national office is preparing for the upcoming user audit. States will receive additional information in early July. Appropriate reports are being compiled to support the audit, and the results will be shared with the Executive Committee.

- Work is underway on the online interactive annual report, which is scheduled to be published in September.
- Logistics Coordinator B. Saturday will be contacting the committee and region chairs regarding docket book reports, which are due in August.

Old/New Business

RNR Workgroup Update: Commissioner A. Vorachek stated that the RNR workgroup continues to meet monthly. The workgroup is working on finalizing the violation framework and plans for a pilot. The committee also discussed communication strategies for the R&R initiative and the need to inform members about upcoming changes.

Adjourn

The meeting adjourned at 1:22 p.m. ET.

A handwritten signature in black ink, appearing to be 'C. V.', is located below the adjournment text.

2025-06-26_ExecutiveCommitteeMinutes_APPROVED

Final Audit Report

2025-07-23

Created:	2025-07-23
By:	Barno Saturday (bsaturday@interstatecompact.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMsRM5hbPoCcOuoX7Yw7dzieDURILANht


"2025-06-26_ExecutiveCommitteeMinutes_APPROVED" History

 Document created by Barno Saturday (bsaturday@interstatecompact.org)


2025-07-23 - 12:34:50 PM GMT

 Document emailed to mac.pevey@doc.wa.gov for signature

2025-07-23 - 12:34:53 PM GMT

 Email viewed by mac.pevey@doc.wa.gov

2025-07-23 - 3:40:57 PM GMT

 Signer mac.pevey@doc.wa.gov entered name at signing as Mac Pevey

2025-07-23 - 3:41:28 PM GMT

 Document e-signed by Mac Pevey (mac.pevey@doc.wa.gov)

Signature Date: 2025-07-23 - 3:41:30 PM GMT - Time Source: server

 Agreement completed.

2025-07-23 - 3:41:30 PM GMT