

INTERSTATE COMMISSION FOR ADULT OFFENDER SUPERVISION
FINANCE COMMITTEE MEETING MINUTES
JUNE 5, 2025 – 11:00 AM ET
THE GALT HOUSE HOTEL, LOUISVILLE, KY



Members in Attendance:

1. Gary Roberge (CT), Chair
2. Heidi Collier (DE)
3. Bradley Lewandowski (SD)
4. Simona Hammond (IA), Ex-officio
5. Shira Bland (NJ), Ex-officio

Members not in Attendance:

1. Jacey Rader (NE)
2. Chris Hill (TN)
3. Christian Stephens (PA)
4. Jeremy Vukich (WY)

Staff:

1. Ashley Lippert, Executive Director
2. Barno Saturday, Logistics and Administrator Coordinator
3. Mindy Spring, Operations Manager
4. Drake Greeott, Web Development Manager

Call to Order

Chair G. Roberge (CT) called the meeting to order at 11:00 am ET. Three out of seven voting members were present, a quorum was not established.

Discussion

Chair G. Roberge (CT) provided a financial update on the FY2025 budget. With the fiscal year nearing completion, approximately 80% of the budget has been spent. The Commission remains under budget, largely due to invoicing delays related to the INSITE project, which have resulted in some expenses being deferred to the next fiscal year. To date, about \$180,000 has been billed for the INSITE rewrite out of the \$540,000 budgeted. Remaining project costs will carry over and are being funded through reserve funds and capital assessments rather than the operating budget. As a result, only \$201,000 has been drawn from reserves, which is below the \$714,000 initially projected.

The Vanguard account currently holds \$1.8 million (up 4% from last month, but down 5.5% from last year), while savings are just over \$1 million.

One-third of states have remitted their FY26 dues and capital assessment payments. A few states have requested additional documentation regarding the capital assessment, but no states have refused payment.

The Executive Committee approved the committee's recommended amendments to the FY26 budget and the proposed FY27 budget. The FY27 budget will be presented to the full Commission for a vote in September.

Old/New Business

The annual audit is scheduled for the third week of July, with the final report expected by the third week of August, allowing sufficient time for inclusion in the Annual Report.

Adjourn

The meeting adjourned at 11:10 am ET.

Gary Roberge
Gary Roberge (Nov 17, 2025 10:55:32 EST)

2025-06-05_FinCmmMinutes_Approved

Final Audit Report

2025-11-17

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